

Steven L. Blue

PRE-EVENT QUESTIONNAIRE

Thank you for your interest in hiring Steve Blue as your Keynote Speaker. In order for Steve to tailor his presentation to your audience, please complete the following.

ORGANIZATION

ORGANIZATION / CLIENT

STREET ADDRESS

CITY

STATE

ZIP

CONTACT PERSON

PHONE

EMAIL

EVENT DETAILS

DATE OF EVENT

TYPE OF EVENT

KEYNOTE TOPIC

START TIME

END TIME

WHO WILL INTRODUCE STEVE? NAME AND TITLE

KEY OBJECTIVES FOR STEVE'S PRESENTATION

KEY MESSAGES YOU'D LIKE TO TARGET AND REINFORCE FOR YOUR AUDIENCE

ARE THERE OTHER SPEAKERS AT THIS EVENT? YES NO

IF YES, THEIR NAME(S) AND TOPIC(S)

AUDIENCE

OF ATTENDEES:

APPROXIMATE % MALE

APPROXIMATE % FEMALE

GENERAL AUDIENCE DESCRIPTION:

ANY OTHER HELPFUL INFORMATION FOR STEVE'S PLANNING PURPOSES: